



2009-2010

# District Improvement Plan



## **Mission Statement**

The Mission of the Board of Trustees, staff and administration of the Los Fresnos Consolidated Independent School District is to develop socially responsible and productive lifelong learners who will contribute to society as a result of a quality educational experience. To the full extent of their individual abilities, students will be provided the opportunity to develop the ability to think logically, independently and creatively and to communicate effectively. In addition, a clearly focused and qualitative educational program supported by active parental involvement and enhanced by dedicated and knowledgeable staff who respects cultural differences will continue to be the main emphasis of our educational mission. We are committed to providing the best possible educational environment for learning as the means through which our mission is fulfilled.

# Los Fresnos Consolidated Independent School District

## 2009-2010 BOARD MEMBERS

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Valarie Londrie

Palmer-Laakso Elementary

Alma Atkinson

Rancho Verde Elementary

Ada Amaro

Villareal Elementary

Jeaneva Scoville



2009-2010

## District Improvement Plan District Goals

- I. District academic programs will meet state and federal passing standards.
- II. District initiatives will increase student attendance and state and federal completion rates.
- III. The District will maintain and promote parental and community involvement programs that enable all stakeholders to positively impact lifelong learning.
- IV. The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.
- V. The District will maintain a safe, orderly, and friendly school environment for all students, parents, and employees.
- VI. The District will build and maintain facilities that are conducive to an effective learning environment.
- VII. The District will maintain an effective Human Resource Program which focuses on retaining, promoting, and recruiting 100% highly qualified teachers on every campus, without economic distinction.
- VIII. The District will meet the state passing standards on the Financial Integrity Rating System of Texas (FIRST).



## District Improvement Plan 2009-2010

GOAL I: The District's academic programs will meet state and federal passing standards.

- 90% of all students and each student group will meet the standard for the TAKS administered content core areas—Reading/ELA, Mathematics, Science and/or Social Studies

Strategy 1:

The District will focus on instructional improvement resulting in all students meeting goals for all accountability measures.

- Applies to all programs and/or students—General Ed., Special Ed., Bilingual/ESL, Migrant
- Applies to all content instructional areas—Reading/ELA, Mathematics, Science and Social Studies
- Applies to District (Benchmarks & Promotion), State (AEIS, TAKS, EOC, TELPAS, TPRI/Tejas LEE), NCLB (AYP & PBMAS)

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Revise and implement district-wide core timelines (Reading/ELA, Writing, Mathematics, Social Studies and Science). Revisions are based on grade level item analysis.	Title I State Comp Local	Curriculum Dir Campus Admin Teachers	May-Aug	Pre K-12 <sup>th</sup> grade students	Posted timelines on C & I website and distributed (e-mail and/or hard copy)	Increased number (%) of students meeting or exceeding TAKS standards per core content area
2. Align and integrate TEKS objectives, TAKS objectives and student expectations including ELPS and CCRS.	Title I State Comp Local	Curriculum Dir Campus Admin Teachers	May-Aug	K-12 <sup>th</sup> grade students	Completed timelines/pacing guides for the 4 core content areas reflect alignment and integration (Posted on website)	Evidence based increase in student performance as per district and state measures—grades, promotion rate, district and state assessments
3. Implement and monitor the standardized daily instructional schedules for Reading/ELA, Writing, Science and Social Studies.	No Cost	Curriculum Dir Campus Admin District Admin Teachers Sp Ed Dept	Aug-June	Pre K-12 <sup>th</sup> grade students	Implemented instruction reflects timelines within grading period, walkthroughs, lesson plans, assessments	Increased student performance as measured by District and State assessments
4. Submit campus instructional schedules to the Office of Academics. Note: Adjustments or revisions must also be submitted.	No Cost	Campus Admin Teachers Curriculum Dir	Aug and as Updated	Pre K-12 <sup>th</sup> grade students	Submitted instructional schedules	Increased student performance as measured by District and State assessments
5. Implement and monitor a data driven comprehensive intervention plan including extended time for <b>all</b> at-risk students. -Before/after school -Within school day -Saturday Academy	Title I State Comp ARI/AMI Local	Campus Admin Teachers Support Staff Curriculum Dir	Oct-May	2 <sup>nd</sup> -12 <sup>th</sup> grade students	Submitted tutoring plans aligned to TAKS and progress monitoring data per grading period, walkthroughs, sign-in sheets, improved grades	Increased student performance as measured by District and State evidence based measures—benchmarks, grades, promotion rates, and assessments



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Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
-Summer School						
6. Develop, implement and monitor a core content comprehensive tutoring and/or intervention program for struggling science students who might otherwise fail TAKS	Title I State Comp Local	Ex Director for Academics Curriculum Dir Campus Admin Sci Dept Chairs Science Lab Techs	Oct-June	2 <sup>nd</sup> -12 <sup>th</sup> grade students	Submitted Science Plan, walkthroughs, schedules, sign-in sheets, tutoring and interventions grades	Increased # (%) of students who met standards on the science TAKS Increased # (%) of HS students who met Science Exit
7. Implement and monitor an intervention program for Student Success Initiative (SSI) students who might otherwise fail TAKS. (Math, Reading, ELA)	ARI/AMI Title I State Comp Local	District Admin Campus Admin Teachers Support Staff	Oct-July	Rd- 5 <sup>th</sup> & 8 <sup>th</sup> Math- 5 <sup>th</sup> & 8 <sup>th</sup>	Submitted plan and progress monitoring data to Office of Academics, sign-in sheets, lesson plans, walkthroughs	Increased evidence based on student performance
8. Update and standardize supplemental material resource listings for 4 core content areas. -Teacher recommendations -Needs assessments -Curriculum development project -Technology integration	State Comp Local Title I	Curriculum Dir Campus Admin Teachers Instructional Tech	May-Aug	Pre K-12 <sup>th</sup> grade students	Posted supplemental resource listings on C & I web-site	Increased instructional effectiveness per student on evidence based performance -Classroom Assessment -Benchmarks -Promotion rate -State Assessments
9. Provide research-based supplemental instructional materials aligned to 2009-2010 state (TEKS/TAKS) student expectations for the core content areas.	Title I State Comp ARI/AMI Local Title III Sp Ed	Curriculum Dir Campus Admin Instructional Tech Teachers CAC	Aug-July	Pre K-12 <sup>th</sup> grade students	Supplemental listings survey, content areas needs survey, purchase orders	Increase instructional effectiveness per student on evidence-based performance -Classroom Assessment -Benchmarks -Promotion rate -State Assessments
10. Obtain and provide core program manipulatives, models,	Title I State Comp	Curriculum Dir Campus Admin	Aug-May	Pre K-12 <sup>th</sup> grade students	Submitted teacher needs list – grade level and/or program,	Increased teacher effectiveness evidenced by



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consumable and non-consumable materials for core content area. -reading/Lang. Arts manipulatives - math manipulatives -maps, globes, atlas, -science lab models, equipment and consumables -reading materials for libraries	ARI / AMI Local Grants- Supplemental	CAC DEIC Teachers Librarians			inventory aligned to core curriculum materials, purchase orders	(1)decreasing # (%) of struggling students requiring tutoring and/or intervention, and (2) increased performance as evidenced by District and State measures
11. Implement and monitor district-wide benchmark schedules aligned to TAKS assessed core areas. -Incorporate technology programs to sustain goal -Develop and disseminate schedule -Develop benchmarks (Fall, Spring) -Administer benchmarks - Submit results	Title I State Comp Local	Curriculum Dir Campus Admin Teachers Instructional Tech Dept Chairs Assessment Dir	April-April (Year round)	-Pre K – Rd.-M -K – Rd, M, Sci -1 –2 Rd, LA, M, & Sci - 3-4 Rd, LA, Math, & Sci -5 Rd, M, Sc -5, 7, 8 Rd/ELA, M, Sci, & SS -9-11 – Sem. Exit	Posted schedules, submitted results, submitted plans for tutoring/intervention	Increased percentage (%) of all students meeting District, State and Federal standards-Benchmarks, TAKS, TELPAS, TPRI, AYP, & PBMAS
12. Analyze and utilize district-wide computer-generated benchmark data to guide curriculum and instructional adjustments including tutoring and interventions -Campus reports	Title I State Comp Local	Curriculum Dir Assessment Dir Campus Admin Teachers Dept Chairs Support Staff	Aug-Aug (Year round)	Pre K-12 <sup>th</sup> grade students	Submitted benchmark reports, adjusted tutoring and intervention implementation -curriculum -instructional -groupings	Increased evidence- based student performance as measured by District, State and Federal standards



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Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
-District comparison reports -Technology reports - Action Plan						
13. Utilize technology programs to disaggregate, analyze, and communicate populations’ performance data to identify academic gaps and to guide improved curriculum and instructional effectiveness as measured by District, State and NCLB. -Data per content area -District-wide -Elem., MS, HS (Sem/Exit) Campus, Grade Level, & Teacher	Title I State Comp Title III Migrant Sp Ed CTE Grants- Supplemental	Ex Director for Academics Curriculum Dir Assessment Dir Program Directors Directors Coordinators Campus Admin Teachers Dept Chairs	Aug-Aug (Year round)	Pre K-12 <sup>th</sup> grade students	-Progress Monitoring, tutoring interventions -RTI Program Mon. -TPRI/Tejas LEE BOY - MOY -Benchmarks Fall – Spring -Failures 6 wks grades 9 wks grades – Sem	-AEIS -AYP-Perf & Part -TELPAS/AMOUS -PBMAS -Retention/Non-Grade Advancement
14. Provide a technology assisted assessment generator, aligned to TEKS/TAKS and data management system, which will facilitate transition to on-line testing.	Title I	Ex Director for Academics Curriculum Dir Assessment Dir Instructional Tech Campus Admin Teachers	Aug- May	K-12 <sup>th</sup> grade students	Secured technology with district and campus access	Implemented assessment development and data management system
15. Establish and conduct horizontal grade level and/or 4 core content area meetings to ensure access to a viable curriculum and effective	Title I State Comp Migrant Title III Local	Ex Director for Academics Curriculum Dir Campus Admin Instructional Tech	Sept-June	Pre K-12 <sup>th</sup> grade students	Posted meeting schedule w/ agenda	Sign-in sheets disseminated, minutes (posted) evidence outcome recommendations or activities to improve effectiveness



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instruction.						
16. Implement and monitor collaborative vertical and continue horizontal PK-12 alignment per 4 core areas.	Title I State Comp Title III Sp Ed	Ex Director for Academics Curriculum Dir Campus Admin Teachers Dept Chairs Support Staff	Aug- July	Pre K-12 <sup>th</sup> grade students	Posted meeting schedule w/ agenda	Sign-in sheets Posted (web site) alignment PK-12 per 4 core content areas
17. Ensure information opportunities regarding District, State and Federal performance accountability with a focus on TAKS are provided to parents and students in a timely manner. -PAC – Elem. and MS -SSI Compliance Notification and Meetings -Parent Meetings – Grade Level and Programs- Migrant, Bil/ESL, Sp. Ed. -Academic Ind. Conf. -Orientation Meetings -School Report Card/AEIS -Title I	Title I State Comp Migrant Title III Local	Ex Director for Academics Curriculum Dir Campus Admin Teachers Support Staff	Aug-July	Pre K-12 <sup>th</sup> grade students SSI Grades- 5 & 8 HS - Exit	Scheduled meetings w/agendas -Grading Guidelines -SSI Compliance newsletters, posted web-sites	Sign-in sheets, increased student performance
18. Provide extended student learning during summer school. -PK (K) – K (I) Bil Summer -SSI Grades – 3 <sup>rd</sup> Admin.	Title I State Comp Title III Migrant	Ex Director for Academics Curriculum Dir Instructional Tech	June-July	Identified Pre K-12 <sup>th</sup> grade students	Summer School Plan with budget & staffing notifications	Attendance Rosters -SSI Performance -Pre/Post Assessment gains -Projects



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-4 <sup>th</sup> Grade not passing TAKS Rd or Math -2 <sup>nd</sup> Bil. at-risk or retained -GT Ident. K-2 & 3-8 Tech Camp -Math / Science Strugglers -HS – SAT, Credit Recovery, Exit -Extended Year Services -Required electives for identify extended core area or risk students -after school programs (i.e. chess, robotics, etc.)	Local Sp Ed	Campus Admin Teachers Assessment Dir				-Required program evaluations
19. Utilize state-mandated reading and district identified mathematics diagnostic results to guide reading and mathematics instruction.	Title I State Comp ARI AMI	Curriculum Dir Reading Specialist Campus Admin Teachers Support Staff	Sept-May	PK – 12 <sup>th</sup> grade students	TPRI/Tejas Lee, progress monitor reading, progress monitor math, benchmarks, walkthroughs	Increased MOY to EOY reflects 80% or higher on all tasks as measured by TPRI/Tejas LEE, increased reading and math performance
20. Provide research-based staff development aligned to performance data measured by District, State and Federal accountability indicators. -TEKS/TAKS Student Expectation Alignment -Alignment of stated curriculum (TEKS/TAKS SEs), implemented curriculum, and assessed	Title I State Comp Migrant Title III IDEA Local Grants	Ex Director for Academics Curriculum Dir Staff Dev Director Campus Admin Dept Chairs Teachers Instructional Tech Tech Director	July-July (Year round)	Pre K-12 <sup>th</sup> grade teachers and support staff including academic paraprofessionals	Professional development or training plan scheduled and implemented, professional development/training agendas and sign-in sheets	Increased instructional effectiveness and student performance as measured by grades, decreased at-risk learners, decrease in referrals and increased grade advancement on level and time, decrease in behavior referrals



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Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
curriculum. Response to Intervention (RTI)- -RTI Model -RTI Interventions -Progress monitoring & data utilization -Data analysis and utilization to guide instructional adjustments - Differentiated Instruction -Inclusion implemented with grade level IEPS -Core State adopted Textbooks/Materials (i.e. math, reading) -Technology Assisted Supplemental Programs—reading, math, and science -Integrating technology and content areas -Research based instructional strategies—VV, open ended questioning, thinking maps, -Research based strategies for ELLS—sheltered English, SIOP, and ELPS. -District and state assessments—Benchmarks, TAKS, TELPAS, TPRI/Tejas LEE,						



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Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
-Classroom management and materials organization -Discipline (teaching) for appropriate academic behavior -Motivational strategies -Content PD—math and science and lab safety training -Delivery Models-Direct and Inquiry						
21. Monitor implementation of best instructional practices presented during professional development or staff training.	No Cost	Ex Director for Academics Curriculum Dir Reading Specialist CTE Director Support Staff Campus Admin Teachers	Aug-July	Pre K-12 <sup>th</sup> grade students	Lesson plans, walkthroughs, classroom visits, progress monitor documentation	Increased teacher and student performance as measured by grades, district and state assessments, decreased failures, decreased referrals related to student management and decrease on number of struggling learners
22. Provide half day open enrollment Pre K Program for 4 year olds.	Local Title I	Ex Director for Academics Curriculum Dir Campus Admin Teachers Paraprofessionals	Aug-June	District Residence and Full Time Employees whose children are 4 years old by Sept. 1 <sup>st</sup>	Registration, attendance rosters, implemented instructional schedule/lessons	Increase in kindergarten readiness as measured by BOY and MOY Readiness Evaluation, increase in kindergarten readiness demonstrated on BOY TPRI/Tejas
23. Monitor and evaluate District Improvement Plan (DIP) implementation.	No Cost	Ex Director for Academics Curriculum Dir DEIC Co-chairs	Aug-June	Pre K-12 <sup>th</sup> grade students	February-review and adjust per committee March-April committee revision recommendations	Revised 2009-2010 DIP



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Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
		DEIC Members Dept Directors				
24. Implement and monitor academic instructional field trips aligned to science, math or social studies content including virtual field trips.	Local	Ex Director for Academics Curriculum Dir Campus Admin Teachers	Oct-June	Pre K-12 <sup>th</sup> grade students	Submitted field trip plan including virtual trips	Travel Requests
25. Implement and monitor campus level science project demonstrations, presentations, and/or sharing by students to audience (classmates, grade levels, parents).	Title I State Comp Local	Ex Director for Academics Staff Dev Director Curriculum Dir Campus Admin Teachers Support Staff	Oct-June	Pre K, 3 <sup>rd</sup> -8 <sup>th</sup> grade students	Scheduled date, flyers, completed projects (individual, pairs, small group)	Event sign-in sheets Submitted summary project report
26. Continue to provide one designated elementary science lab teacher per campus.	Title I State Comp	Ex Director for Academics Curriculum Dir Campus Admin Teachers	Aug –June	2 <sup>nd</sup> -5 <sup>th</sup> grade students with focus on 5 <sup>th</sup> grade	Submitted daily instructional schedule for designated science teacher, walkthroughs, lesson plans, grades	Increased science performance as measured by benchmarks and science TAKS
27. Provide core area content instructional teacher strategists.	Title I	Office of Academics Curriculum Dir	July-July	Pre K-12 <sup>th</sup> grade students	District/Campus accountability measures	Federal/State/District accountability measures
28. Provide special population coordinator to support student performance.	Title I	Office of Academics	July-July	Pre K-12 <sup>th</sup> grade students	Special population coordinator provides instructional support for special population groups	Increased student performance in special population groups



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Strategy 2:

The District will focus on special education instructional improvement resulting in all special education students meeting goals for AYP accountability measures.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Contact colleges and alternative programs regarding the need for highly qualified instructors in the special education areas. This includes the need for core content area certification.		Superintendent Ex Directors HR Director Curriculum Dir	Twice per year	Sp Ed Students	Students documented communications	Increase in core certified Sp. Ed. applicants
2. Hold meeting with Resource/Inclusion teachers at least twice per six weeks with each grade level (3 <sup>rd</sup> – 5 <sup>th</sup> ).		Campus Admin Campus IEP Chairperson Teachers: Sp Ed & Gen Ed	Aug-June	Sp Ed Students Teachers	Weekly sign-in sheets, lesson plans	Summarized sign-in sheets, PDAS
3. Share all grade level minutes from weekly grade level meetings with the resource teacher/s.		Campus Admin Elem-Content Lesson Plan Designee Sec Dept Chair	Aug-June	Sp Ed Students Teachers	Posted lesson plans, admin. verification sheet	Teacher survey
4. Hold monthly teacher meetings for all district special education teachers to provide updates on program requirements and areas for correction and improvement. -Meeting will include an instructional component regarding TAKS Sp Ed data, AYP update and AEIS, instructional strategies		Curriculum Dir Campus Admin Teachers: Sp Ed & Gen Ed	Aug-June	Sp Ed Students Teachers	Meeting agenda, sign-in sheets	Teacher survey, improved performance



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5. Provide resource/inclusion teachers with access to all grade level lesson plans & instructional materials in preparation for classroom instruction.	Local Title I State Comp IDEA	Campus Admin Textbook Coord Curriculum Dir	June-May	Sp Ed teachers Sp Ed students	Sign-off sheet	Textbook Inventory Teacher Survey
6. Purchase general education textbooks and materials. Provide for all teachers including resource/inclusion teachers, unit teachers and speech therapists.	Local Title I State Comp IDEA	Office of Academics Staff Textbook Coord Campus Admin	June-May	Sp Ed teachers Sp Ed students	Teacher materials inventory	Textbook Inventory
7. Adhere to "SSI" guidelines for special education students and grade placed students regardless of grade levels.	Local Title I State Comp IDEA	Curriculum Dir Campus Principal Teachers Counselors Diagnosticians	June-May	5 <sup>th</sup> & 8 <sup>th</sup> grade Sp Ed students	GPA guidelines communicated to non-SSI grade level teachers	GPA Instructional Plan for Non-SSI on File
8. Implement extensive goal setting for all individual students by teacher (elementary) and by class period (secondary).	Local Title I State Comp IDEA	Campus Admin Teachers: Sp Ed & Reg Ed Diagnosticians	Aug-May	Pre K - 12 <sup>th</sup> grade students	Goal setting and monitoring sheets	90% of Sp Ed TAKS A & TAKS M met standard or academic goals
9. Conduct classroom walkthroughs to monitor accommodations implementation.	No Cost	Campus Admin Academic Staff Teachers	Aug-June	Sp Ed students	CWT documentation	Increased student performance as measured by the appropriate state assessment



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10. Determine if accommodation implementation was successful through the assistance of diagnosticians and speech therapists.	Local Title I State Comp IDEA	Academic Staff Sp Ed Supp Staff Campus Admin Teachers	Aug-June	Sp Ed students	Accommodations training sign-in CWTs	Increased student performance as measured by the appropriate state assessment
11. Demonstrate/model the use of various accommodations.		Speech therapists Campus Admin	Aug-June	Sp Ed students	Speech therapists' log of documenting implementation	Teacher survey, increased student performance
12. Focus fall BTPs on implementation of effective instructional joint Sp Ed/Gen Ed practices leading to differentiation of instruction.	Local Title I State Comp	Academic Staff Staff Dev Director Curriculum Dir Campus Admin Teachers: Sp Ed & Gen Ed	Aug-Nov	Teachers: Sp Ed & Gen Ed	Fall BTP schedule sign-in sheets, SWT documenting implementation	Increased student performance as measured by Benchmarks, GradeSpeed, TAKS, TPRI, TELPAS
13. Attend professional development sessions and monitor implementation of professional development strategies through classroom visits and monitoring of lesson plans.	Local	Office of Academics Staff Campus Admin	Aug-June	All students	CWT's documenting BTP implementation	Increased student performance
14. Develop, provide and align TAKS-M curriculum materials to TAKS-M format.	Local Fund Title I State Comp IDEA	Curriculum Dir Teachers: Sp Ed & Gen Ed	June-Sept	TAKS M students	Summer curriculum projects agreements and/or purchase orders	Distributed TAKS M curriculum materials utilized per CWTs and lesson plans



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15. Ensure prescriptive interventions for TAKS A and TAKS M testers during after school tutoring and Saturday Academy.	Local Funds Title I State Comp IDEA	Curriculum Dir Campus Admin Teachers: Sp Ed & Gen Ed	Sept-June	Sp Ed – TAKS A and TAKS M testers	Intervention plans reflecting prescriptive CWTs and progress monitoring	Increased TAKS A and TAKS M performance
16. Provide electronic monitoring device to administrators to monitor implementation of high yield instructional practices.	Local Title I State Comp	Ex Director for Academics & Staff Campus Admin	May-June	Sp Ed students Teachers: Sp Ed & Gen Ed	Data driven prescriptive instruction based on electronic devise	Increased instructional effectiveness as measured by the appropriate state assessment
17. Analyze student testing data to determine needs by objective. Teachers will differentiate based on individual learner’s need.	Local Title I State Comp	Curriculum Dir Campus Admin Teachers: Sp Ed & Gen Ed	Aug-June	Sp Ed students Teachers: Sp Ed & Gen Ed	Data based/prescriptive lesson plan and implementation—CWTs	Increased student performance
18. Provide consistent monitoring of academic performance of TAKS A and TAKS M students through the utilization of student profiles and grade level meetings by teachers and administration.	Local Title I State Comp	Curriculum Dir Campus Admin Teachers: Sp Ed & Gen Ed	Oct-June	Sp Ed students TAKS A and TAKS M testers	TAKS A and TAKS M students profiles with progress monitoring adjustments	Increased student performance
19. Create, submit and implement a Plan of Action within 48 hours of taking a benchmark and/or upon receiving TAKS results.	Local Title I State Comp	Campus Admin Teachers: Sp Ed & Gen Ed	Oct-June	Sp Ed students TAKS A and TAKS M	Analyze benchmark or TAKS results and create a Plan of Action	Submitted Plan of Action within 48 hours



## District Improvement Plan 2009-2010

GOAL I: The District's academic programs will meet state and federal passing standards.

- 90% of all students and each student group will meet the standard for the TAKS administered content core areas—Reading/ELA, Mathematics, Science and/or Social Studies

Strategy 3:

The District Bilingual/ESL Program will receive no higher than level 1 performance level rating in all elements reported in the Performance Based Monitoring System (PBMAS).

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Revise District Bil/ESL Program Guidelines to reflect State and Federal updates.	Title III	Office of Academics Curriculum Dir	Aug-July	Pre K-12 <sup>th</sup> grade Bil/ESL students	Revision committee, sign-in sheets	Posted 2009-2010 Bilingual Guidelines
2. Implement and monitor Bil/ESL program. -Provide supplemental Bilingual/ESL Program (English and Spanish)	Title III Title I State Comp	Office of Academics Curriculum Dir Campus Admin Teachers Support Staff	Aug-July	Pre K-12 <sup>th</sup> grade Bil/ESL students	Lesson plans, walkthroughs, LPAC documentation	Increased performance
3. Continue to provide Language Development (LDL) Program.	Title I State Comp Title III	Curriculum Dir Campus Admin Teachers Support Staff	Aug-May	3 <sup>rd</sup> , 4 <sup>th</sup> , & 5 <sup>th</sup> grade recent immigrant students	Designated LDL campuses, lesson plans, walkthroughs	Increased # (%) of student success on measures
4. Continue to provide secondary ESL Program for students with limited English language proficiency.	Title I Title III State Comp	Curriculum Dir Campus Admin Teachers Support Staff	Aug-May	6 <sup>th</sup> -12 <sup>th</sup> grade recent immigrant students	Lesson plans, walkthroughs	Increased # (%) of student success on measures
5. Secure, develop, implement and monitor an aligned ESL curriculum including ELPS.	Title III	Curriculum Dir Campus Admin Teachers	Aug-May	6 <sup>th</sup> -9 <sup>th</sup> grade Bil/ESL students	Lesson plans, walkthroughs, posted curriculum	Increased student performance
6. Continue to implement and monitor the 2008-2009 PBMAS Continuous Improvement Plan (CIP) - science	Title I Title III State Comp	Curriculum Dir Campus Admin Bil/ESL Teachers	Aug-July	Pre K-12 <sup>th</sup> grade Bil/ESL students	Monthly monitoring reports	Completed activity document indicators meet standards
7. Schedule secondary ESL in a science class as appropriate.	Title I Title III State Comp	Curriculum Dir Campus Admin Counselors	Aug-May	ESL secondary students	Course rosters	Increased student performance



## District Improvement Plan 2009-2010

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Strategy 3:

The District Bilingual/ESL Program will receive no higher than level 1 performance level rating in all elements reported in the Performance Based Monitoring System (PBMAS).

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
8. Ensure training and implementation of researched based Bil/ESL instructional strategies-Shelter English, SIOP, and ELPS.	Title I Title III State Comp	Curriculum Dir Staff Dev Director Campus Admin Teachers	Aug-July	Pre K-12 <sup>th</sup> grade LEP students	Lesson plans, walkthroughs, training sign-in sheets, decrease in referrals-behavior and academic	Increased instructional or course passing rate, increased state and federal passing rate
9. Ensure Bilingual/ESL Guidelines contain revised ESL course sequence in which ESL students are enrolled in a science class as appropriate.		Curriculum Dir Office of Academics	Aug-March	Pre K-12 <sup>th</sup> grade Bil/ESL students	Revised Bil/ESL Guidelines reflecting course sequence	Revised Bilingual/ESL Guidelines with ESL course sequence for the secondary program
10. Train middle and high school science teachers in ESL methodology. -Sheltered English Instruction -SIOP -ELPS	Title I Title III State Comp	Staff Dev Director Curriculum Dir Campus Admin	Aug-Dec	ESL students	Training sign-in sheets, lesson plans, monitoring documentation, walkthroughs	Increased academic performance as measured by course credits, TELPAS and TAKS
11. Support and monitor ESL methodology implementation in the four core areas including ELPS.	Title I Title III State Comp	Curriculum Dir	Aug-June	ESL students	Training agendas/sign-in sheets, walkthroughs	Increased ESL student performance as measured by TELPAS and TAKS



## District Improvement Plan 2009-2010

GOAL I: The District's academic programs will meet state and federal passing standards.

- 90% of all students and each student group will meet the standard for the TAKS administered content core areas—Reading/ELA, Mathematics, Science and/or Social Studies

Strategy 4:

The District's special education program will meet state and federal requirements.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Implement and monitor on grade level TEK-based IEPs.	Title I IDEA	Office of Academics Sp Ed Dept Campus Admin Diagnosticians Sp Ed Teachers Gen Ed Teachers Support Staff	Aug-July	Sp Ed students	IEPs, lesson plans, walkthroughs, monitoring reports	On grade level TEK based IEP monitoring reports
2. Monitor, analyze and report SSI special education (Sp. Ed) placements.	IDEA	Office of Academics Sp Ed Dept Sp Ed Monitors Sp Ed Teachers Gen Ed Teachers	Aug-May	Sp Ed students	SSI placement reports submitted per schedule	PEIMS final submission reports reflect a decrease in number of Sp. Ed. SSI placements
3. Implement, monitor and evaluate an Inclusion Program.	Title I IDEA State Comp	Office of Academics Sp Ed Dept Curriculum Dir Diagnosticians Support Staff Sp Ed Teachers Gen Ed Teachers	Aug-May	Pre K-12 <sup>th</sup> grade Sp Ed students	Agendas and sign-in sheets from Collaborative Planning sessions /Implementation Inclusion Plan submitted to Ex Director for Academics IEPS, walkthroughs, lesson plans	Increased # (%) inclusion placements/IEPs per end of year report
4. Provide supplemental aides, materials and training to support accommodations and modifications implemented in general education classrooms.	IDEA Title I State Comp	Office of Academics Curriculum Dir	Aug-June	Pre K-12 <sup>th</sup> grade Sp Ed students	Needs assessments, training sign-in sheets, walkthroughs	Survey results indicating training, supplemental aides and materials supporting general ed
5. Develop, implement, monitor and evaluate RTI Program that identifies interventions and progress monitoring in the areas	Title I State Comp Local	Office of Academics Curriculum Dir Staff Dev Director	Aug-June	Pre K-12 <sup>th</sup> grade students	Developed RTI program, progress monitoring data	RTI interventions resulting in improved student performance as measured by District and State



## District Improvement Plan 2009-2010

GOAL I: The District's academic programs will meet state and federal passing standards.

- 90% of all students and each student group will meet the standard for the TAKS administered content core areas—Reading/ELA, Mathematics, Science and/or Social Studies

Strategy 4:

The District's special education program will meet state and federal requirements.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
of reading, mathematics and behavior.		Campus Admin Support Staff Teachers: Sp Ed & Gen Ed				assessments
6. Continue to implement and monitor the Special Education Continuous Improvement Plan (CIP). -Correction Action Plan (CAP)	IDEA Funds	Sp Ed Dept Sp Ed Supp Staff District Admin Campus Admin	Aug- July	PK-12 <sup>th</sup> grade Sp Ed students	CIP monitoring reports	Increased PBMAS indicators meeting accountability standards
7. Continue to provide the Child Find process.	IDEA Funds	Sp Ed Dept Sp Ed Supp Staff District Admin Campus Admin	Sept-May	Ages 0-3	Scheduled Child Find posted schedule on website, newsletters	Summary report documenting Child Find participation



**District Improvement Plan  
2009-2010**

GOAL I: The District’s academic programs will meet state and federal passing standards.

- 90% of all students and each student group will meet the standard for the TAKS administered content core areas—Reading/ELA, Mathematics, Science and/or Social Studies

Strategy 5:

The District Migrant Education Program will assist migrant students to meet or exceed federal and state academic standards.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Provide activities to meet the unique needs of migrant students. -Migrant Lab – High school credit accrual/retrieval program -Migrant 3 Year Olds Program (home-based) -Summer School Programs / Projects -Leadership conferences -Migrant ‘On-time Graduation’ credit check form for monitoring graduation status -Graphing calculators and laptop check-out -Home visits -Parent meetings	Migrant Funds Title I State Comp Local	Fed Prog Director Curriculum Dir District Admin Campus Admin Teachers Support Staff Migrant Specialists Parental Inv Coord	Aug-June	Migrant Pre K-12 <sup>th</sup> grade students	Schedule migrant events, sign-in sheets, progress reports, monitoring reports	-Priority for Services Report (PFS) -document services and increased number (%) of migrant students meeting accountability standards and grade advancement



## District Improvement Plan 2009-2010

GOAL I: District's academic programs will meet state and federal passing standards.

- 90% of all students and each student group will meet the standard for the TAKS administered content core areas—Reading/ELA, Mathematics, Science and/or Social Studies

Strategy 6:

The District's Annual Yearly Participation (AYP) rates will meet 95%.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Provide AYP awareness sessions which emphasize the importance of TAKS participation standards. -Web-links -Parent/Teacher Conferences -District and Campus Events -Newsletters	Title I State Comp Local	Campus Admin District Admin G&C Director Parental Inv Coord Support Staff (Dist/Campus) PEIMS Teachers	Aug- July	3 <sup>rd</sup> & 10 <sup>th</sup> grade students	Event agendas, sign-in sheets, web-links, daily ADA	Increased student attendance and increased attendance on TAKS assessment dates
2. Implement and monitor Campus AYP Participation Plan.	Title I State Comp Local	Campus Admin Support Staff Teachers District Admin	Sept-July	3 <sup>rd</sup> -11 <sup>th</sup> grade students	Plan submitted to the Office of Academics	AYP meets or exceeds 95% as measured by TAKS reading and mathematics participation



## District Improvement Plan 2009-2010

GOAL I: The District's academic programs will meet state and federal passing standards.

- 90% of all students and each student group will meet the standard for the TAKS administered content core areas—Reading/ELA, Mathematics, Science, and/or Social Studies

Strategy 7:

The District will meet or exceed regional performance percentages for participation and performance on SAT assessments, AP assessments, Dual Enrollment and College Readiness Standards, as per AEIS standards.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Provide opportunities for students and parents to be informed of postsecondary options. -College Program -AP Programs -Dual Enrollment Program -Distinguished Achievement Programs -THEA Exemption -E-Compass -Accuplacer -Exam for Acceleration	Title I State Comp HS Allot Local	Ex Director for Academics Curriculum Dir G&C Director District Admin Parental Inv Coord Campus Admin Counselors Support Staff Teachers	Aug-June	Secondary students	Advertisements, agendas, sign-in sheets, web postings, parent fair agenda, college presentation	Increased students participating in postsecondary educational options -AP -DAP -Dual Enrollment
2. Fund first time SAT assessments for students in grades 10-12.	HS Allot	Ex Director for Academics Curriculum Dir HS Principal District Admin Campus Admin Support Staff Teachers	Aug-June	10 <sup>th</sup> and 11 <sup>th</sup> grade students	SAT budget allocation, scheduled SAT assessment, student list	Increased student participation and performance as measured by SAT assessment results
3. Conduct vertical alignment between SAT components including timed test taking skills in language arts and mathematics.	Title I State Comp Local	Ex Director for Academics Curriculum Dir Assessment Dir Sec Principals Deans Teachers	Aug-June	6 <sup>th</sup> – 12 <sup>th</sup> grade students	Alignment, agendas and sign-in sheets, alignment documents	Completed alignments



## District Improvement Plan 2009-2010

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Strategy 7:

The District will meet or exceed regional performance percentages for participation and performance on SAT assessments, AP assessments, Dual Enrollment and College Readiness Standards, as per AEIS standards.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
4. Provide distance learning opportunities. -Dual Enrollment -Enrichment	Title I State Comp HS Allot Local	HS Principal Curriculum Dir District Admin Campus Admin Teachers Support Staff	Aug-June	Secondary students	Lesson plans, walkthroughs, scheduled Distance Learning	Increased course offerings and participation
5. Continue to offer HS & MS SAT classes during school year & summer.	HS Allot	Ex Director for Academics Curriculum Dir Campus Admin Counselors Teachers Support Staff	Aug-July	HS students	Master schedule seat counts	Increased participation and performance results
6. Provide SAT tutorials through technology. -Libraries -Migrant labs -Module labs -Summer sessions	HS Allot	Curriculum Dir Campus Admin Librarians Teachers Support staff	Aug-May	Secondary GT, Pre AP and AP students 6 <sup>th</sup> -12 <sup>th</sup> grade students Summer Sessions – 7 <sup>th</sup> -11 <sup>th</sup> grade students	Log-ins, sign-in sheets, tutorial schedule, pre-post test comparisons	Increased SAT performance results
7. Continue to offer Exams for Acceleration without prior instruction.	Local	Assessment Dir Campus Admin Counselors	June-July	K-11 <sup>th</sup> grade students	Exam schedules posted on website, exam requests, sign-in sheets, parent requests	Exam for Acceleration results
8. Plan, implement and monitor on-site AP tutoring a minimum of 10 days per respective AP course/subject.	HS Allot Title I State Comp	Campus Admin Curriculum Dir Staff Dev Director Support Staff Teachers	Jan-May	AP students	Submitted AP tutoring plan, tutoring sign-in sheets, walkthroughs	Increased exam participation and performance per AP student and subject



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Strategy 7:

The District will meet or exceed regional performance percentages for participation and performance on SAT assessments, AP assessments, Dual Enrollment and College Readiness Standards, as per AEIS standards.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
9. Continue AP exam funding.	HS Allot	Campus Admin Curriculum Dir	Aug-June	AP students	Exam sign-in sheets, submitted AP plan	Increased AP exam participation
10. Ensure AP syllabi meet College Board guidelines.	HS Allot Title I	Curriculum Dir Staff Dev Director Campus Admin AP teachers	Aug-July	AP students	Principal approved AP syllabi	College Board approved AP syllabi
11. Implement an extensive College Readiness Program, K-12.	Title I ARRA HS Allot	G & C Director Campus Admin Campus Counselors	Aug-July	All students	College Readiness activities/programs available to all students. Sign-in sheets, newspaper announcements	District meets all college readiness standards on AEIS



## District Improvement Plan 2009-2010

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- 90% of all students and each student group will meet the standard for the TAKS administered content core areas—Reading/ELA, Mathematics, Science and/or Social Studies

Strategy 8:

The District will provide a Gifted and Talented (Discovery) Program that enhances the general school core curriculum program via depth, complexity and pacing to ensure differentiated opportunities are provided to develop the potential of the identified gifted and talented students.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Ensure district guidelines and procedures comply with state requirements.	GT Local	Curriculum Dir Staff Dev Director Campus Admin Support Staff Teachers	June-June	K-12 <sup>th</sup> grade GT students	Annual review documentation, posted guidelines	Completed Gifted and Talented (Discovery Program) Guidelines
2. Utilize identification assessments that are culturally non-biased.	Local	District Admin Campus Admin Counselors	Aug-May	K-5 <sup>th</sup> grade GT students	Assessment purchase orders, identification matrix	Identified GT students reflect diverse culture
3. Provide differentiated instruction in the core areas through depth, complexity and pacing.	Local	Curriculum Dir Staff Dev Director District Admin Campus Admin Teachers assigned to identified GT	Aug-May	K-5 <sup>th</sup> grade GT students	Lesson plans, walkthroughs	Identified GT student academic responses reflect depth and complexity per core area as measured by TAKS commended performance, AP Exams and SAT results
4. Continue to offer summer enrichment programs. -K-2 <sup>nd</sup> Program -3 <sup>rd</sup> -8 <sup>th</sup> Tech Academy	GT Local	Curriculum Dir Staff Dev Director Campus Admin Teachers	June-July	Identified K-8 <sup>th</sup> grade students	Budget, summer school schedule, attendance roster	Completed summer projects
5. Provide gifted and talented program information to parents of all students.	Local	District Admin Campus Admin Support Staff	Aug-July	All students	Agendas, sign-in sheets, flyers	Posted web links and parent and student handbooks with information on the Gifted and Talented (Discovery) Program.



## District Improvement Plan 2009-2010

GOAL I: The District's academic programs will meet state and federal passing standards.

- 90% of all students and each student group will meet the standard for the TAKS administered content core areas—Reading/ELA, Mathematics, Science and/or Social Studies

Strategy 9:

The District will provide opportunities for all students to participate in a fine arts curriculum and a physical education curriculum.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Provide students with the opportunity to participate in music, dance and drama through fine arts curriculum.	Title I State Comp Local	Curriculum Dir Campus Admin Support Staff Teachers	Aug-May	All students	Master schedules, lesson plans, walkthroughs	Class rosters will document student participation
2. Provide structured physical activities and/or physical education.	Title I State Comp Local	Curriculum Dir Campus Admin Support Staff Teachers	Aug-May	All students	Master schedules, lesson plans, walkthroughs, Fitness Gram	Class rosters will document student participation
3. Continue to provide professional development (PD) to the fine arts and physical education staff.	Title I State Comp Local	Staff Dev Director District Admin Campus Admin Teachers	Aug-May	All students	Professional development schedules, sign-in sheets	Staff development survey, sign-in sheets
4. Comply with Fitness Gram assessments	Local	Curriculum Dir Technology Campus Admin	Aug-May	All students	Assessment results on file for each student	Fitness Gram results show increase in physical fitness of students.



## District Improvement Plan 2009-2010

Goal II: The District's initiatives will increase student attendance and state and federal completion rates.

Strategy 1:

- The District will promote initiatives to increase student attendance and decrease student dropouts.
- The average daily attendance rate for each level will meet the rates specified: Elementary 98%, Middle School 97%, High School 95%

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
<p>1. Encourage and monitor student attendance through the use of incentives.</p> <ul style="list-style-type: none"> <li>-Conduct perfect attendance recognition activities at each campus at the end of each six weeks</li> <li>-Recognize daily perfect attendance randomly with incentives</li> <li>-Recognize highest six weeks attendance</li> <li>-Maintain an exemption policy at the high school based on attendance and grades that allows for up to 1 day per semester exemption and encourages perfect attendance</li> </ul>	Local State Comp Title I	Teachers DSC Staff Campus Admin Campus Staff	Aug-June	All students	Daily attendance, six weeks attendance, list of exempt students	Increase in the number of students receiving incentives for attendance each six weeks
<p>2. Identify students with excessive absences at all campuses and address absences in a timely manner.</p> <ul style="list-style-type: none"> <li>-Make parent contacts for students who are absent by 10:00 am daily</li> <li>-Make parent contact through home visits after excessive absences (3 consecutive days) or a pattern of absences</li> <li>-Give appropriate authorities lists of targeted students for home</li> </ul>	Local State Comp Title I	Campus Admin Support Staff Teachers Counselors LFCISD Police Dept	Aug-June	All students	Daily attendance, six weeks attendance	Increase in attendance in each semester, PEIMS reports will show that attendance has increased



## District Improvement Plan 2009-2010

Goal II: The District's initiatives will increase student attendance and state and federal completion rates.

Strategy 1:

- The District will promote initiatives to increase student attendance and decrease student dropouts.
- The average daily attendance rate for each level will meet the rates specified: Elementary 98%, Middle School 97%, High School 95%

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
visits. -Adhere to District Attendance -Make policy through the Monitoring and Enforcing Compulsory Attendance Handbook regarding attendance and truancy initiatives - Standardize all campus attendance policies and procedures						



## District Improvement Plan 2009-2010

Goal II: The District's initiatives will increase student attendance and state and federal completion rates.

Strategy 2:

- At least 90% of students will advance to the next grade level classification (as per snapshot data).
- The percentage of students completing high school in 4 years or less will increase.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Contact identified drop-outs through phone contacts or home visits.	Local State Comp Title I	Campus Admin Staff Teachers G & C Director Parental Inv Coord Counselors Nurse	Aug-July	At-risk students	Daily attendance, six weeks attendance, contact logs, drop-out lists	Names of identified dropouts will appear on the registration daily enrollment
2. Maintain student alternative programs. -Maintain procedures for referral, assessment, and placement for Alternative Education Programs -Align curriculum for credit retrieval at the Tier Programs to the respective courses	Local State Comp Title I	Supp Svces Staff Campus Admin Teachers Counselors CCTA	Aug-May	At-risk students	Daily attendance, on-site visits to Tier I & Tier II, lesson plans, tutoring logs	Decrease in the number of drop-outs
3. Target 9 <sup>th</sup> grade students with failure prevention/intervention strategies. -Provide on-going monitoring of all 9 <sup>th</sup> grade students -Offer mandatory tutoring/accelerated instruction for 9 <sup>th</sup> grade students at risk of failure through extended day, extended week, and extended year services -Offer credit retrieval for high school and middle school students -Provide correspondence courses -Offer credit by examination	Local State Comp Title I	HS Admin Counselors Teachers Office of Academics Staff	Aug-June	HS students	Summer school promotions report, secondary promotion report	Decrease 9 <sup>th</sup> grade retention in 2 <sup>nd</sup> year



## District Improvement Plan 2009-2010

Goal II: The District's initiatives will increase student attendance and state and federal completion rates.

Strategy 2:

- At least 90% of students will advance to the next grade level classification (as per snapshot data).
- The percentage of students completing high school in 4 years or less will increase.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
-Provide homebound services -Offer a teen pregnancy course to secondary school students (male and female) who are expecting and/or have a child -Provide support services to meet medical needs -Provide special curriculum to part-time students						
4. Provide a High School Equivalency Program (HSEP) to enable students to attain the equivalency of high school diploma. -Maintain criteria for early identification of students who qualify for HSEP program -Recruit students who qualify for the HSEP program opportunities	Local State Comp Title 1	Supp Svces Staff Campus Admin Teachers Counselors Office of Academics	Aug-May	GED students	GED, progress reports	Number of participating students who receive their GED
5. Provide College, Career & Technology Academy to provide LFHS former students with an additional opportunity to graduate.	Local State Comp Title 1	Supp Svces Staff Campus Admin Teachers Counselors	Sept-Aug	At-risk students	Student rosters	Number of additional graduates who would have been drop-outs
6. Disaggregate attendance data for all accountability populations to identify performance gaps and meet annual standards as designated for all state and NCLB federal program.	Local State Comp Title 1	Curriculum Dir Attendance Officer Office of Academics	Jan-Feb	All students	Disaggregated results	District report



## District Improvement Plan 2009-2010

Goal II: The District's initiatives will increase student attendance and state and federal completion rates.

Strategy 2:

- At least 90% of students will advance to the next grade level classification (as per snapshot data).
- The percentage of students completing high school in 4 years or less will increase.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
7. Evaluate and monitor District Improvement Plan.	Local State Comp Title 1	DEIC Campus Admin Office of Academics	Aug-July	All populations	Committee revisions	District Improvement Plan



## District Improvement Plan 2009-2010

Goal II: The District's initiatives will increase student attendance and state and federal completion rates.

Strategy 3:

The District will support instruction by maximizing student classroom attendance.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Decrease the number of students late to class each class period. -Communicate from the District, all tardy standards to enrolled students on a regular basis -Enforce all passing periods to encourage students' timeliness to classes -Record all student tardies and provide documentation to appropriate campus staff and administration -Provide tardy and skipping documentation to the Attendance Coordinator as part of all filed truancy recommendations -Issue reprimands to students with excessive tardies each semester -Reduce and/or deny privileges -Assign administrative discipline -Notify parents about tardy status	Local	Campus Admin Attendance Coord Staff Comp Services Campus Technologist Teachers	Aug-June	All students	Tardy records, tardy referrals, citations	Individualized student and campus-wide tardy reports will reflect decrease in tardies
2. Decrease the number of unauthorized students in the hallways during instructional time. -Require that all students in the hallways during instructional time possess an authorized pass -Require that each campus develop uniformed, campus-wide	Local	Staff Ex Director for Support Services Campus Admin Teachers Chief of Police	Aug-June	All students	Attendance records, hall passes	Reduction in loss of instructional time, reduction in failure rates



## District Improvement Plan 2009-2010

Goal II: The District's initiatives will increase student attendance and state and federal completion rates.

Strategy 3:  
The District will support instruction by maximizing student classroom attendance.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
documentation for all hall passes -Provide Student Hall Pass Cards -Issue Pass Coupons -Develop procedures for issuing and collecting authorized student hall passes -Investigate a student's unauthorized presence in hall during instructional time and issue appropriate reprimand for violation of policy						
3. Decrease the number of unauthorized absences during all or part of the instructional day. -Require all appropriate documentation such as written excuses from parent/legal guardian, verbal confirmation, standardized "re-entry" pass for student absences -Deny credits to students in violations of state Compulsory Attendance Laws for the acquisition of course credit -Require attendance hearings by committee for restoration of all denied credits	Local	Campus Admin Chief of Police Teachers Ex Director for Support Services Computer Services	Aug-June	All students	Attendance records and documentation	Records of restored credits by the Attendance Committees, improved student attendance
4. Implement all appropriate legal standards for Truancy violations of the state's Compulsory	Local	Campus Admin Chief of Police Computer		All students	Attendance records, required documentation for truancy cases	Decline of truancy cases presented to local judges each month



## District Improvement Plan 2009-2010

Goal II: The District's initiatives will increase student attendance and state and federal completion rates.

Strategy 3:

The District will support instruction by maximizing student classroom attendance.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
Attendance Laws. -Coordinate procedures for appropriate filing of truancy violators; the PEIMS Coordinator will assist as appropriate - Present the District's Attendance Coordinator recommendations for legal action against truancy violators to the local judges -Publicize all scheduled truancy court information for students and parents including: -Monthly court session's date, time, and location -Approximate cost of truancy fine(s) -Approximate number of cases		Services Teachers Staff Ex Director for Support Services PEIMS Coord				



## District Improvement Plan 2009-2010

GOAL III: The District will maintain and promote parental and community involvement programs that enable all stakeholders to positively impact lifelong learning.

Strategy 1:

The District will provide parents and students with services to meet their learning needs that will impact them for a better future.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Create a school environment that will give a welcome feeling by giving diverse parents an opportunity to participate in school functions as campus volunteers and serve on the school advisory and decision making committees. - PIC -DEIC -SFDCS Committee -SHAC (Student Health Advisory Committee)	IDEA Local Migrant State Comp Title I	Supp Svces Staff Campus Admin Parental Inv Coord Teachers Support Staff Office of Academics G & C Director	Aug-June	Parents and students	Volunteer assignments, CAC participation, meetings, agendas, minutes, surveys	Increased number of parent volunteers, CAC members
2. Develop and implement an ongoing comprehensive parent involvement action plan that keeps parents well informed of various district and community services such as: -fall and spring academic conferences -TAKS educational activities -DEIC, PIC -SHAC -CACS -Campus Parent Fair -Curriculum -Attendance requirements -Health Education -College Preparation -Counseling -Technology	IDEA Local Migrant State Comp Title I	Supp Svces Staff Campus Admin Teachers Parental Inv Coord	Aug-June	Parents and students	Event schedules, agendas, surveys, evaluations	Increase in parental involvement and awareness



## District Improvement Plan 2009-2010

GOAL III: The District will maintain and promote parental and community involvement programs that enable all stakeholders to positively impact lifelong learning.

Strategy 1:

The District will provide parents and students with services to meet their learning needs that will impact them for a better future.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
3. Support campus career and college fairs. Invite parents to participate during designated time. Acknowledge local businesses who allow their employees to participate in district events. -Career Fair (Elem-HS) -Life skills	IDEA Local Migrant State Comp Title I	Supp Svces Staff Campus Admin Teachers Parental Inv Coord G & C Director Counselors	Aug-June	Parents and students	Event schedule, agendas, surveys, sign-in sheets	Schedule of events, increased parental involvement in Career & College fairs
4. Review Parental Involvement policies and annually revise a comprehensive parent/student/teacher/campus contract that includes the responsibilities of the parents, students, teachers and campus in order to fulfill the maximum educational achievement of each student.	IDEA Local Migrant State Comp Title I	Supp Svces Staff	Aug & EOY	Parents and teachers	Development meetings, agendas, minutes	Sign-in sheets, agendas, minutes, increase in signed contracts -pass out at BOY -review at EOY
5. Conduct group parent sessions providing resources and ideas to parents to help them with their parenting skills-Parenting Tips. -use technology/Gradespeed -emphasize study skills -dedicate time to dohomework -focus on lifelong learning	IDEA Local Migrant State Comp Title I	Parental Inv Coord Supp Svces Staff G & C Director Campus Admin Teachers Parents Campus Support Staff District Support Staff	Aug-June	Parents and students	Development meetings, agendas, minutes, sign-in sheets, agendas, evaluation forms	Increase in parental involvement and in parental Gradespeed log-on



## District Improvement Plan 2009-2010

GOAL III: The District will maintain and promote parental and community involvement programs that enable all stakeholders to positively impact lifelong learning.

Strategy 1:

The District will provide parents and students with services to meet their learning needs that will impact them for a better future.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
6. Promote teacher/parent communication through the dissemination of : -code of conduct -student handbook -progress reports -test results -report cards -AEIS reports -instructional timelines -on-line resources (district and campus web pages)	IDEA Local Migrant State Comp Title I	Supp Svces Staff Campus Admin Teachers Office of Academics	Aug-June	Parents and students	Schedule of distribution, signed receipt	Increase in parental involvement and awareness
7. Develop campus/district flyers, newsletters, and bulletin boards to publicize parental involvement activities. -newspaper ads	IDEA Local Migrant State Comp Title I	Supp Svces Staff Parental Inv Coord Campus Admin Teachers	Aug-June	Parents and students	Distribution schedule	Flyers, newsletters, increased parental involvement
8. Provide small group functions and trainings and offer child care to parents that attend. -Pre K-childcare -3 <sup>rd</sup> -5 <sup>th</sup> presentations -6 <sup>th</sup> -8 <sup>th</sup> presentations	IDEA Local Migrant State Comp Title I	Supp Svces Staff Parental Inv Coord Campus Admin Teachers Office of Academics	Aug-June	Parents and students	Written plan of action, sign-in sheets, evaluation forms, surveys	Increase in attendance/parental participation
9. Provide translation for non-English speaking or deaf/hearing impaired parents at meetings and conferences so that families can be fully informed about events and practices at the campus/district level.	IDEA Local Migrant State Comp Title I	Supp Svce Staff Parental Inv Coord Campus Admin	Aug-June	Parents and students	Training schedule, agendas, minutes, sign-in sheets, evaluation forms	Services provided increase participation of non-English Spanish and/or hearing impaired parents



District Improvement Plan  
2009-2010

GOAL III: The District will maintain and promote parental and community involvement programs that enable all stakeholders to positively impact lifelong learning.

Strategy 1:

The District will provide parents and students with services to meet their learning needs that will impact them for a better future.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
10. Utilize current parenting materials to teach, empower and inform parents to become partners with education in the education of their children.	IDEA Local Migrant State Comp Title I	Parental Inv Coord	Aug-June	Parents and students	Training sessions, agendas, sign-in sheets, evaluation forms	Increase in parental involvement



## District Improvement Plan 2009-2010

GOAL III: The District will maintain and promote parental and community involvement programs that enable all stakeholders to positively impact lifelong learning.

Strategy 2:

The District will encourage community members to become active partners in supporting parental involvement in the district.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Create partnerships with community agencies such as colleges, private industry councils, shelters, housing projects, adult education agencies, boys and girls clubs, health facilities, retirement villages and other non-profit groups to provide training for family members in the areas of adult literacy, English as a second language, technology, employability skills, good nutrition and positive parenting skills, such as the following: -adult education -principal for a day -health fairs -health awareness workshops -career day -gear-up -parents in partnerships sessions	IDEA Local Migrant Title I	Ex Directors Supp Svces Staff Parental Inv Coord CTE Director Instructional Tech Gear Up Coord G & C Director Health Services Coord	Aug-June	Parents and students	List of community agencies, schedule of meetings, agendas, minutes, sign-in sheets, evaluation forms, surveys	Increase in community partnerships
2. Promote awareness of the transition from home to school setting with Head Start Programs at LFCISD.	IDEA Local Migrant Title I	Parental Inv Coord Campus Admin Office of Academics	Aug-Aug (Year round)	Parents and students	Training sessions, partnership meetings, survey evaluation	Evaluation forms, program objectives met
3. Publicize parent/community involvement activities in places that families frequent such as supermarkets, department stores, athletic events, restaurants, health care facilities, service stations,	IDEA Local Migrant Title I	Supp Svces Staff Parental Inv Coord Campus Admin District Admin G & C Director	Aug-June	Parents and students	List of publication areas	List of publication areas, evaluation forms, increase in parental involvement



## District Improvement Plan 2009-2010

GOAL III: The District will maintain and promote parental and community involvement programs that enable all stakeholders to positively impact lifelong learning.

Strategy 2:

The District will encourage community members to become active partners in supporting parental involvement in the district.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
bank marquees and other areas of business throughout the community. -emphasize areas outside Los Fresnos						



## District Improvement Plan 2009-2010

GOAL IV: The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.

Strategy 1:

- The District will maintain a comprehensive plan for meeting student achievement and improve district operation efficiency through technology.
- The District will improve staff technology proficiency as designated by the State Board of Educators Certification *Minimum Technology Standards*.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Maintain an instructional technology program to support student achievement and district operations. -District Instructional Technologists -Campus Instructional Technologists -Webmasters -Computer Lab Managers	Local State Comp Tech Allot	District Tech Staff Campus Admin Curriculum Dir	Ongoing	All students and staff	Training sign-in sheets, evaluation sheets, training calendars	Student achievement is positively impacted due to technology resources
2. Exhibit mastery of District Technology standards Level Four requirements by 100% of teachers. Provide staff development as needed to comply.	Local State Comp Tech Allot	District Tech Staff Campus Admin Staff Dev Director	Aug-June	Staff	Technology standards on-line and included in each teacher handbook	Training, lesson plans, teacher evaluations, all teachers meet standards
3. Provide copies of professional development standards for each teacher to review.	Local State Comp Tech Allot	District Tech Staff Campus Admin Staff Dev Director Office of Academics	Aug-Sept	Staff	Technology standards on-line and included in each teacher handbook, sign-in sheets showing receipt of materials	All teachers meet professional development standards



## District Improvement Plan 2009-2010

GOAL IV: The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.

Strategy 2:

The District will implement & monitor strategies to support a professional development model for student learning.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Meet with selected teachers to enhance current curriculum by integrating technology. New curriculum will serve as a basis for staff development.	Local Title I Tech. Allotment	Office Of Academics Staff Curriculum Dir Staff Dev Director Campus Admin	Aug-July	All students	The final curriculum product by subject area, provide training on specified day for teaching and learning strand	Increase student scores, increase of student technology skills
2. Maintain model multi-media projects in a hands-on, step-by-step manner to allow easy implementation by teachers in their lesson plans.	Local Title I Tech. Allotment	Curriculum Dir Instructional Tech Teachers Campus Tech Staff Dev Director	Aug-July	All students	Projects included in lesson plans	Multi-media projects, packets for teachers accessible on line by subject
3. Research and implement individualized on-line staff development curriculum for teachers.	Local Title I Tech. Allotment	Staff Dev Director Technology Staff Instructional Tech Campus Admin Office of Academics	Aug-July	All students	Program use logs	Teacher/staff surveys, mastery data



## District Improvement Plan 2009-2010

GOAL IV: The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.

Strategy 3:  
The District will improve teacher access to technology tools.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Maintain network library resources so they are accessible in classrooms.	Local Title I Region One Tech. Allotment	Curriculum Dir Tech Director Campus Admin District Tech Staff Librarians	Aug-June	All students	Resources list	Materials available continuously in each classroom and accessed more frequently
2. Provide training in the operation of campus instructional technology including data projectors, distance learning equipment, United Streaming, books online, digital cameras, scanners, etc.	Local Title I Region One Tech. Allotment	Curriculum Dir Instructional Tech Campus Admin Campus Tech	Aug-June	All students	Number of training hours, equipment checkout list	Evaluation forms reflect increase in use of technology equipment
3. Maintain an inventory of instructional technology resources including data projectors, digital cameras, document cameras, scanners, etc.	Local Tech Allotment Title I	Instructional Tech Campus Admin Campus Tech Librarian	Aug-June	All students	Inventory list	Check-out list will reflect increase in use of technology resources



## District Improvement Plan 2009-2010

GOAL IV: The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.

Strategy 4:

The District will provide professional development administrative and support staff.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Ensure that administrators will be at Technology standards Level Four and will model use of technology in communication with their respective campus.	Local Tech. Allotment	Campus Admin Staff Dev Director Instructional Tech	July-June	All students & staff	Presentations, e-mails, web pages	Number of current and relevant training hours and meeting of Level Four standards
2. Monitor and observe teacher utilization of technology and provide time for on-campus training.	Local Tech. Allotment	Staff Dev Director Campus Admin Instructional Tech Campus Tech	Aug-June	All students & staff	Comments on walkthrough forms, on-campus training logs	PDAS, STAR Chart reflect increase in technology training and use
3. Research and implement an individualized on-line staff development curriculum for administrators and staff.	Local Tech. Allotment	Staff Dev Director Campus Admin Instructional Tech Campus Tech District Admin	July-June	All students & staff	Program use logs	Increase in administrator use and competency level of technology
4. Provide campus administrators & staff with training for on-line state assessments.	Local Tech. Allotment	Assessment Dir Campus Admin District Tech Staff Staff Dev Director Instructional Tech	Aug-June	All students & staff	Presentations, e-mails, sign-in sheets	Training surveys, on-line assessment results, no incident reports for on-line testing



## District Improvement Plan 2009-2010

GOAL IV: The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.

Strategy 5:

The District will provide parent and other community members with opportunities to utilize educational technology resources.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Provide opportunities to utilize educational technology resources via: -Parent Centers -Computer labs -Libraries	Local State Comp Title I	Library Staff Supp Svces Staff Campus Admin Parental Inv Coord	Aug-July	All students & parents	Agendas, sign-in sheets	Communications of technology resources to all parents, increased use of resources
2. Provide technology information sessions to parents and community at open houses and district/campus parent fairs.	Local Title I	Staff Dev Supp Svces Staff Campus Admin Parental Inv Coord	Aug-May	All students & parents	Agendas, sign-in sheets	Evaluation of sessions
3. Showcase student projects to parents and community during a Technology Student/Parent fair.	State Comp Tech. Allotment Title I	Office of Academics Campus Admin Staff Dev Director Instructional Tech	Sept-March	All students & parents	Agendas, sign-in sheets	Picture portfolios, evaluations, increase in student use of technology



## District Improvement Plan 2009-2010

GOAL IV: The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.

Strategy 6:

The District will support the administrators' and teachers' use of evolving technology for planning, collaboration, inquiry, analysis, creativity and content presentation.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Maintain a technology staff development plan for the following Level Four Standards: -Maintain Level One through Three standards as needed -Teacher will make student grades available on-line -Students will use spreadsheet software to analyze info appropriate to grade level, grades 3 <sup>rd</sup> -12 <sup>th</sup> -Use interactive technologies to manipulate information, grades K-12 <sup>th</sup> -Provide teacher websites by grade level/dept -Base campus sponsored entries in regional multimedia projects on subject program area	Local Tech Allot Title I	Office of Academics Campus Admin Staff Dev Director Instructional Tech Campus Tech	Aug-July	All students and staff	Agendas, sign-in sheets	Number of administrators, teachers and librarians who gained technology proficiency on Level Four Standards, student project success
2. Monitor and evaluate Levels One-Four Standards.	Local Tech Allot Title I	Office of Academics Staff Dev Director Instructional Tech	Aug-July	All students and staff	Agendas, sign-in sheets	Number of administrators, teachers and librarians demonstrated on-going use of Level Four Standards, student projects



## District Improvement Plan 2009-2010

GOAL IV: The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.

Strategy 7:

The District will improve academic achievement across the curriculum through technology.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Utilize distance learning and digital content services for expanding curricular offerings and meeting the needs of all students using: -2-way video conferencing -E-mail -Web -Streaming Media	Local CTE Title I	District Tech Staff Staff Dev Campus Admin Teachers Librarians Instructional Tech	Aug-June	All students	Student logs, lesson plans indicating frequency of technological use by students	Enrollment numbers and number of offerings available through the use of distance learning as compared to previous year
2. Provide technologies in classrooms, libraries and other district sites by maintaining a technology replacement program including software, computers, and peripherals. -Video Streaming -Data Projectors -Document Cameras	Local CTE Title I	District Staff Technology Staff Campus Admin Tech Director	Aug-June	All students	Student logs, librarian logs, teacher's lessons plans indicating frequency of student technological use	Hardware replacement program implemented
3. Develop and provide Technology Academy course offerings for students at the secondary level.	Local CTE Title I	Curriculum Dir Campus Admin CTE Director	Aug-June	High school students	Course offering list, Plan of Action, timelines	Course enrollment
4. Maintain a district TV studio to provide additional academic opportunities and promote district operations.	CTE	Curriculum Dir Campus Admin CTE Director	Aug-June	All students	Plan of Action, timelines	Course enrollment
5. Upgrade Career and Technology programs as demand and technological advances require.	CTE	Curriculum Dir Campus Admin CTE Director	Aug-June	CTE students	Enrollment reports, CTE Budget	Course enrollment



## District Improvement Plan 2009-2010

GOAL IV: The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.

**Strategy 8:**

The District will provide additional opportunities for all CTE students to develop and demonstrate the knowledge and skills necessary to read, write, compute, solve problems, think critically, apply technology and communicate across all subject areas through career and technology education program.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Expect all CTE students to graduate under the Recommended or Distinguished Achievement Plans.	CTE	Office of Academics Campus Admin Counselors Teachers CTE Director	Aug-June	CTE students	Four year graduation plans reflect courses for DAP or Recommended graduation plan	Number of students who graduate DAP or Recommended increases annually
2. Encourage academic excellence through options such as the Distinguished Achievement Program, Texas Scholars, Tech-Prep, dual enrollment in secondary and postsecondary courses and articulated credit.	CTE	Office of Academics Campus Admin Counselors Teachers CTE Director	Aug-June	CTE students	Transcripts and/or current schedules reflect academic excellence options	Increased number of senior transcripts reflecting DAP, Tech Prep, Texas Scholars, dual enrollment and articulated courses
3. Provide coherent sequences of CTE courses that are engaging, rigorous, and relevant.	CTE	Office of Academics Campus Admin Counselors Teachers CTE Director	Aug-June	CTE students	Four year plans reflect the students' chosen coherent sequence	Increased number of graduating CTE seniors which graduate with 3 or more credits in a CTE coherent sequence
4. Develop, maintain and make career majors available for all CTE students.	CTE	Office of Academics Counselors CTE Director	Aug-June	CTE students	Career majors are reflected on all graduation plans of 9 <sup>th</sup> – 12 <sup>th</sup> graders	Increased number of CTE students graduating with 3 or more CTE credits in a chosen program of study plus 6 or more academic classes in the career major
5. Evaluate all aspects of the career and technology education program.	CTE	Office of Academics Supp Svces Staff CTE Director	Aug-June	CTE students	On-going evaluations, PDAS evaluations	Evaluations for each CTE program



## District Improvement Plan 2009-2010

GOAL IV: The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.

**Strategy 9:**

The District will plan, develop and implement partnerships that support efforts to help develop knowledge and skills necessary for managing the dual roles of family member and wage earner, gaining entry-level employment in a high skill, high wage job and continuing the student's education or training at the postsecondary level.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Create partnership with two and/or four year colleges to provide students with seamless links to postsecondary education through statewide and locally articulated credit, Tech-Prep or other programs and practices.	CTE State Comp	Office of Academics Campus Admin CTE Director	Aug-July	CTE students	Articulation agreements are up-to-date, signed, approved and all teachers have articulation certifications	Number of CTE students participated in articulated credit programs (local and/or statewide) and/or Tech Prep sponsored activities
2. Provide career and technology education opportunities to all students through partnerships with public postsecondary institutions, and/or trade or technical schools.	CTE State Comp	Office of Academics Campus Admin CTE Director	Aug-July	CTE students	Students are given additional CTE opportunities through contracted training at TSTC and UTB	Number of CTE students enrolled and successfully completed one or more credits of dual enrollment training at TSTC and UTB
3. Implement innovative courses to fill local needs. (Preparation for Parenting, Diversified Career Preparation, Ready Set Teach, and Intro to Vet Tech)	CTE State Comp	Office of Academics Supp Svces Staff Teachers CTE Director	Aug-March	CTE students	CTE courses have been reviewed based on student need and either added or deleted from course catalog	Innovative course applications are complete, board approved and submitted to TEA by mid February



## District Improvement Plan 2009-2010

GOAL IV: The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.

Strategy 10:  
The District will provide all students with opportunities to participate in an academically rigorous curriculum that enables them to achieve their potential and participate fully in the economic and educational opportunities of Texas and the nation.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Provide students with opportunities to earn industry certifications and licenses.	CTE Local State Comp	Office of Academics Supp Svces Staff CTE Teachers CTE Director	Aug-June	CTE students	Each CTE program area has steps in place to provide one or more industry certifications	Number of CTE students earning licensure and/or certifications who are successful
2. Acquire and utilize information about current and emerging careers.	CTE Local State Comp	CTE Teachers CTE Director	Aug-June	CTE students	Recent labor market statistics have been acquired through Tech Prep and plans have been made to distribute	All CTE students have been given labor market data in order to make better informed career choices
3. Provide opportunities for all students to participate in career and technology student leadership organizations.	CTE Local State Comp	CTE Teachers CTE Director	Aug-June	CTE students	All CTE clubs have met and elected officers, dues paid and plans are in progress to attend area competitions	All CTE clubs allowed open membership to CTE students, met at least once a month, and attended area state, and national contest as appropriate



## District Improvement Plan 2009-2010

GOAL IV: The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.

Strategy 11:  
The District will ensure that CTE students are provided with a quality education by planning and implementing comprehensive, high-quality professional development opportunities for all teachers, administrators, counselors and other education partners.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Continue to provide all teachers with staff development in integrating academic foundation and career and technology education knowledge and skills.	CTE	Office of Academics Campus Admin Teachers CTE Director	Sept-June	All HS students	September in-services for all HS teachers has taken place and teachers are implementing interdisciplinary lessons	Number of the high school faculty who participated in a minimum of two interdisciplinary lessons each and have submitted lesson plans prior to implementation
2. Encourage CTE educators to earn business and industry certification in addition to teaching credentials.	CTE	Office of Academics Campus Admin Teachers CTE Director	Aug-July	CTE students	CTE Teachers are involved in industry certification training	Each CTE program area will have at least one teacher who has received industry certification and is certified to test students for certification
3. Provide quality professional development by encouraging attendance at Education Service Center professional development programs and statewide technology education conferences.	CTE	Office of Academics Supp Svces Staff Campus Admin CTE Teachers CTE Director	Aug-June	CTE students	CTE teachers are attending Region One training and statewide trainings to further their skills in technology	Number of CTE teachers who attended summer TEA conferences and/or two or more additional technology trainings



## District Improvement Plan 2009-2010

GOAL IV: The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.

Strategy 12:

The District will fully leverage and implement data processing applications.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Maintain medical records and vaccination records in the student database.	Campus E-Rate Local Tech Allot	Health Services Campus Nurse	Aug-July	All students	Data processing records	Number of records in Pentamation
2. Offer employee applications via web.	Campus E-Rate Local Tech Allot	Human Resources Technology Dir	Aug-July	All employees	HR electronic records	Numbers of applications submitted on-line
3. Maintain an automated timecard system.	Campus E-Rate Local Tech Allot	Finance Dept	Aug-July	All hourly employees	Payroll records interface with Pentamation	Number of employees in the system
4. Continue to utilize the District website to post RFQ's, RFP's, and Bid Packets from the Finance dept.	Campus E-Rate Local Tech Allot	Finance Dept	Aug-July	Employees and vendors	Finance Department	Number of on-line responses
5. Maintain district-wide on-line grade book and attendance program.	Campus E-Rate Local Tech Allot	Technology Dir Campus Admin	Sept-May	All students	Teacher use logs	Grade records
6. Standardize test data aggregation utilizing student testing database.	Campus E-Rate Local Tech Allot	Assessment Dir Campus Admin	Aug-May	All students	Aggregation reports, longitudinal database	Evaluation forms, increased test scores
7. Research and implement an on-line document management system.	Campus E-Rate Local Tech Allot	Comp Services	May-July	All students	Database	Usage reports
8. Maintain an online employee access center.	Local Finance	Comp Services	July-Aug	All employees	Finance dept.	Employee usage reports



## District Improvement Plan 2009-2010

GOAL IV: The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.

Strategy 13:

The District will reduce technology repair and assistance turn-around time.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Maintain a Technology Help Desk with remote capabilities and on-line work order process.	Local	Tech Director	Aug-July	All staff	Technology work orders, technology inventory, help desk log	Number of technology work orders completed
2. Maintain a data processing help desk with remote capabilities.	Local	PEIMS Coord	Aug-July	All staff	PEIMS work orders, help desk logs	PEIMS work orders completed
3. Develop a comprehensive technology replacement program.	Local	Tech Director	Aug-July	All staff	Technology timeline replacement	Inventory of replacements
4. Maintain and utilize textbook inventory software program for all schools.	Local	Purchasing/ Textbook Coord	Aug-July	All staff	Textbook initial inventory	Textbook up-to-date inventory, records reflect fewer lost textbooks



## District Improvement Plan 2009-2010

GOAL IV: The District will maintain a comprehensive technology plan for meeting student achievement and improving operational efficiency.

Strategy 14:

The District presence on the World Wide Web will be increased.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Continue to expand District website. -Develop individual websites for all district departments -Maintain campus websites -Develop teacher websites	E-Rate Local Title II	Tech Director Comp Serv Coord Instructional Tech	Aug-July	All students and community	Website software in place	District website, departmental records, database, increased website "hits"



## District Improvement Plan 2009-2010

GOAL V: The District will maintain a safe, orderly and friendly school environment for all students, parents and employees.

Strategy 1:

The District will implement procedures to insure a safe, orderly and client friendly school environment for all students, parents and employees.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Secure and maintain updated floor plans of each district building.	Local Title I	Risk Manager Chief of Police Campus Admin Maintenance Dir	Aug-July	All students and staff	Campus checklist updated by facilities	Emergency Crisis yearly updated plans/call lists (all locations)
2. Provide the appropriate law enforcement agency with a floor plan of each district building and an emergency call list. Update floor plans and provide to outside law enforcement agencies and fire departments.	Local Title I	Chief of Police	June-July	All students and staff	Campus checklist updated by facilities	Floor plans updated and distributed
3. Implement activities to inform students of expected behaviors. <b>Campus Administrators</b> -Communicate Student Code of Conduct to staff, students, and parents -Ensure that signed Code of Conduct receipts are kept on file <b>Staff Development</b> -Include the following staff training: <ul style="list-style-type: none"> <li>▪ classroom management</li> <li>▪ discipline management</li> </ul> <b>Guidance &amp; Counseling</b> <ul style="list-style-type: none"> <li>▪ no tolerance for disorderly conduct</li> <li>▪ conflict resolution</li> </ul> -Provide students with group/individualized guidance and counseling sessions -Implement Drug Free activities	Local Title I	Campus Admin Dept Directors Chief of Police G & C Director Health Service Coord Staff Dev Director Teachers	Aug-July	All students and staff	Staff development calendar	Staff development agendas, sign-in sheets, decrease in discipline referrals, increase in positive behavior



## District Improvement Plan 2009-2010

GOAL V: The District will maintain a safe, orderly and friendly school environment for all students, parents and employees.

Strategy 1:

The District will implement procedures to insure a safe, orderly and client friendly school environment for all students, parents and employees.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
<ul style="list-style-type: none"> <li>▪ Drug Free week</li> <li>▪ Drug prevention curriculum</li> <li>-Ensure that students will receive instruction in the areas of responsible behaviors – i.e. playground, bus, fire, drugs, strangers, inappropriate touches, teasing</li> <li>-District will promote District Initiative on Anti-Bullying and harassment</li> <li>-Ensure that students receive age appropriate study habits “learning how to learn” training</li> <li><b>Health Services</b></li> <li>-Drug Prevention Curriculum</li> <li><b>Transportation</b></li> <li>-Continue to provide a bus safety program for all students</li> <li>-Monitor cameras on buses(ongoing)</li> <li><b>Parental Involvement</b></li> <li>-Provide connections between school, family and community</li> <li>-Parental sessions on how to help parents encourage good study habits.</li> <li><b>Athletics</b></li> <li>-Summer recreation program</li> </ul>						



## District Improvement Plan 2009-2010

GOAL V: The District will maintain a safe, orderly and friendly school environment for all students, parents and employees.

Strategy 1:

The District will implement procedures to insure a safe, orderly and client friendly school environment for all students, parents and employees.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
4. Collaborate with community organizations carrying out high quality educational programs that prepare youth for secondary school completion and further training. -Drop-out Recovery Program -DAEP -JJAEP -Texas Youth Commission/RGMI -CCTA	Local Title I	Ex Director for Support Services G & C Director Parental Inv Coord	Aug-June	All students	Credits earned at each marking period	Increase program's grade level promotion of students enrolled
5. Maintain a truancy program to reduce the number of student absences.	Local Title I	PEIMS Coord Home Visitor	Aug-May	All students	PEIMS attendance monitoring, home visitor's numbers, truancy cases	Increase in yearly attendance rate
6. Ensure that each campus and department have an articulated updated Emergency Management Guide. -Integrate fire safety and intruder training for all campuses	Local Title I	Campus Admin Chief of Police District Admin	Aug-July	All students and district staff	District Safety Committee, Campus Admin	Emergency management training and monthly fire drills are completed
7. Ensure that all employees attend required ongoing district safety training.	Local Title I	District Risk Manager Safety Committee Campus Admin	Aug-July	All students and district staff	District Safety Committee	District staff development completed to include safety training
8. Equip each campus with an AED and have an on-site trained response team.	Local Title I	Superintendent Health Service Coord Nurses	Aug-July	All students and staff	Monthly monitoring of AED readiness	Improve a better quality of response and results, increase in professionals trained to use AEDs



## District Improvement Plan 2009-2010

GOAL V: The District will maintain a safe, orderly and friendly school environment for all students, parents and employees.

Strategy 1:

The District will implement procedures to insure a safe, orderly and client friendly school environment for all students, parents and employees.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
9. Certify designated personnel in First Aid and CPR.	Local Title I	Health Service Coord Coaches	Aug-July	All students and staff	Written certifications issued	Number of issued certifications
10. Maintain safety audit committee as necessary.	Local Title I	Superintendent Emergency Mgmt Committee	Ongoing	All students and staff	Committee reports	Final report to Board
11. Conduct emergency drills involving trauma such as gunshot, stabbing and overdose and involve local emergency personnel. Incorporate lockdown drill in exercise.		Campus Admin Staff Chief of Police	Aug-June	Campus staff and students	Drill log	Completed drill log
12. Conduct drug impairment training for key campus/district staff.	Local	Health Services Coord Admin Chief of Police	Aug-June	All staff and students	Agenda, Sign-in sheets	Certification



## District Improvement Plan 2009-2010

GOAL V: The District will maintain a safe, orderly and friendly school environment for all students, parents and employees.

Strategy 2:

The District will provide a quality guidance and counseling program for all students in Pre K – 12<sup>th</sup> grade.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Develop and implement a comprehensive, developmental school guidance and counseling plan that contains a career guidance component and reflects state guidelines.	CTE Gear UP Local State Comp Title I	G & C Director Campus Admin Counselors Migrant Counselor Sp Ed Counselor Supp Svces Staff	Aug-May	All students	Monthly reports	TASK analysis program, implemented plan
2. Inform students and parents of opportunities for postsecondary education and training, including opportunities for financial assistance.	CTE Gear UP Local State Comp Title I	CTE Director G & C Director Campus Admin Counselors Supp Svces Staff Teachers	Aug-May	All students	Financial Aid workshops are held at the high school	Increase in students' financial aid assistance and/or scholarships
3. Provide outreach services for identified students.	CTE Gear UP Local State Comp Title I	G & C Director Counselors Supp Svces Staff CTE Director	Aug-May	Identified students	Number of students in outreach program	Evaluation of outreach programs



## District Improvement Plan 2009-2010

GOAL VI: The District will build and maintain facilities that are conducive to an effective learning environment.

Strategy 1:

- The District will acquire the necessary sites to build and maintain facilities that are conducive to an effective learning environment.
- The District will provide and maintain adequate facilities in order to support ongoing academic programs.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Utilize the District's demographic study to project growth throughout the district.	Capital Outlay Local	Superintendent Ex Directors	Ongoing	All students	Analysis of demographic study	Rate of student growth
2. Maintain a comprehensive <i>Preventive Maintenance Program Schedule</i> for the district. -air conditioning -plumbing -electrical -roofs	Capital Outlay Local	Maintenance Dept	Ongoing	All students	Preventive Maintenance Plan	Projects completed
3. Continue with a system whereby regular maintenance is performed according to the age of the building as needed. -cafeteria 12-13 years -roof 15 years -electrical 20 years -foundation 25 years -repainting 5-10 years -A/C 10 years -Lighting 5-10 years	Capital Outlay Local	Maintenance Dept	Ongoing	All students	Preventive Maintenance Plan	Evaluation to be reviewed quarterly in conjunction with the district building evaluators
4. Maintain a replacement cycle for LFCISD major systems and equipment: -HVAC equipment -boilers -roots	Capital Outlay Local	Maintenance Dept	Ongoing	All students	Preventive Maintenance Plan	Replacement cycle reflected in annual budget
5. Completion of non-discretionary work orders within the required time. -systematic plan for processing	Capital Outlay Local	Maintenance Dept	Ongoing	All students	Work order report	Number of processed work orders, timeframe of completion



## District Improvement Plan 2009-2010

GOAL VI: The District will build and maintain facilities that are conducive to an effective learning environment.

Strategy 1:

- The District will acquire the necessary sites to build and maintain facilities that are conducive to an effective learning environment.
- The District will provide and maintain adequate facilities in order to support ongoing academic programs.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
work orders will be followed - process all non-discretionary orders within ten days and complete within twenty days except in emergencies involving health & safety hazards.						
6. Completion of discretionary work orders within the required time. -A systematic plan for processing work orders will be followed -Process and complete all approved discretionary work orders ted within sixty days	Capital Outlay Local	Maintenance Dept	Aug-July	All students	Work order report	Number of processed work orders within the timeframe of completion
7. Reporting of campus custodians to respective campus administrator for day-to-day operations.	Local	Maintenance Dept Campus Admin	Ongoing	All students	Evaluation forms and schedules	Campus and District evaluation forms
8. Provide training in cleaning standards and on-going monitoring.	Local	Maintenance Dept Campus Admin	Ongoing	All students	Evaluation forms and schedules	Campus and District evaluation forms
9. Develop and implement custodial training program.	Local	Maintenance Dir	Ongoing	All students	Sign-in sheets and agendas	Custodial cleaning performance evaluation
10. Develop a procedure that will classify buildings for selling, renovating or demolishing.	Local	Superintendent Facilities Director Maintenance Dir			Develop procedures for classification through the Board and Facilities Committee.	Classification is Board approved



## District Improvement Plan 2009-2010

GOAL VI: The District will build and maintain facilities that are conducive to an effective learning environment.

Strategy 2:

- The District will reduce utility operating expenses through a comprehensive and dedicated implementation of utility conservation methods.
- The District will update and maintain *Energy Conservation Awareness* district-wide.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Implement updated Management Plan in reference to: -water -electrical -natural gas -waste water -garbage -recycling	Local	Finance Dept Maintenance Dept	Aug-July	All students	Energy Management Plan in place	Cost savings reflected by budget as per HB 3693, utilities costs are posted on website
2. Continue energy conservation programs and develop an energy efficiency plan for implementation. Survey of security lights district-wide.	Local	Finance Dept Maintenance Dept	Aug-July	All students	Preliminary plan in place, workshop training guidelines	Conservation flyers on WATT Saver program distributed, selection of energy conservation program
3. Establish baseline data per campus/facility for utilities conservation guidelines.	Local	Finance Dept Maintenance Dept	Aug-July	All students	Utilities Direct baseline data online	Utilities Direct baseline data improvement
4. Continue implementing finance strategies for utilities management.	Local	Finance Dept Maintenance Dept	Aug-July	All students	Verification instrument	Amount saved through these strategies



## District Improvement Plan 2009-2010

GOAL VI: The District will build and maintain facilities that are conducive to an effective learning environment.

Strategy 3:  
The District will maintain compliance with ADA guidelines meeting compliance with state and federal laws in relation to building and program accessibility.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Continue the analysis of the ADA accessibility for all campuses in the district and incorporated into overall facilities construction and renovation plans.	Local	Maintenance Dept Finance Dept Risk Manager	Aug-July	All students	Complete survey, procedure in place	Completed work orders ADA compliant
2. Maintain state and federal guidelines so that all campuses, support services buildings, and administrative offices will be in compliance in a timely manner.	Local	Maintenance Dept Finance Dept Risk Manager	Aug-July	All students	Complete survey, field visits	ADA compliant



## District Improvement Plan 2009-2010

GOAL VI: The District will build and maintain facilities that are conducive to an effective learning environment.

Strategy 4:

- The District will ensure that facilities provide a safe and healthy environment.
- The District will also provide, maintain and construct facilities that are conducive to effective learning.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Promote indoor air quality at all locations.	Local	Maintenance Dept	Ongoing	All students	Work orders	Air quality certifications
2. Monitor and evaluate the air quality management plan.	Local	Maintenance Dept	Ongoing	All students	Plan in place, completed work orders	Air quality certifications
3. Maintain asbestos management plan biannually.	Local	Maintenance Dept	Aug-July	All students	Plan in place	Records on file
4. Conduct a needs assessment on existing facilities, capacity, compliance, and predicted growth. Plan budget accordingly.	Local	Maintenance Dept PEIMS Campus Admin District Facilities	Aug-July	All students and staff	Needs assessment	Committee recommendation
5. Acquire necessary land sites as based on needs assessment.	Local	Superintendent Maintenance Dept PEIMS Campus Admin	Aug-July	All students and staff	Needs assessment	Committee recommendation
6. Continue construction of Elementary # 9.	Local	Superintendent Maintenance Dept Facilities Director	Aug		Architectural plans	Under construction
7. Continue construction on 9 <sup>th</sup> grade campus. Continue with additional phase planning.	Local		Aug-July		In progress	Building complete



## District Improvement Plan 2009-2010

GOAL VII: The District will maintain an effective Human Resource Program which focuses on retaining, promoting, and recruiting 100% highly qualified teachers on every campus, without economic distinction.

Strategy 1:

The District will maintain 100% highly qualified academic teachers on each campus.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Ensure compliance with local, state and federal personnel laws by appropriately disseminating information to district employees via their work locations and through district-wide meetings; print, internet and news media may also be utilized.	Local	Superintendent Ex Directors Human Resources Location Admin Campus Admin	Aug-July	Staff	Human Resources records, logs, agendas, and general information	Human Resources records, logs, agendas, and general information
2. Provide all employees with an employee Handbook and provide training including sexual harassment, employee rights, standards of conduct, code of ethics, safety and insurance.	Local	Human Resources Location Admin Campus Admin	Aug-June	Staff	Personnel Handbook	Personnel Handbook receipts
3. Conduct an annual evaluation of Human Resources efforts	Local	Superintendent Ex Directors Human Resources Campus Admin	Sept-June	Staff	Evaluation instrument	Evaluation report



## District Improvement Plan 2009-2010

GOAL VII: The District will maintain an effective Human Resource Program which focuses on retaining, promoting and recruiting 100% highly qualified teachers on every campus, without economic distinction.

**Strategy 2:**

The District will implement an effective recruitment and retention program that will increase the percentage of academic subject area classes taught by highly qualified teachers on each campus.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Maintain the screening process for district applicants which will ensure "Highly Qualified" staff members are employed in keeping with NCLB Act. -Grant access to location administrator to review highly qualified applicants on-line	Local State Comp Title I	Human Resources Fed Prog Dept	Aug-July	Staff	Formal selection instrument	Number of Highly Qualified staff
2. Maintain and assess an HR Retention/Recruitment Plan. -Post plan on HR website		Superintendent Ex Directors Human Resources Location Admin Campus Admin	Aug-June	Staff	Human Resources recruitment report	End of year recruitment report
3. Continue collaboration among LFCISD, UTB, and other postsecondary institutions for effective recruiting initiatives.		Superintendent Ex Directors Human Resources	Sept-Jan	Staff	Human Resources Recruitment Plan	Collaboratives in place
4. Provide new teacher orientation and PDAS training.	Local State Comp Title I	Human Resources Campus Admin	Aug-Sept	Staff	Agenda, sign-in sheet	All new teachers in attendance
5. Implement district staffing formulas.		Superintendent Ex Directors Human Resources Campus Admin	Aug-July	Staff	Staffing formulas	Employee summary
6. Monitor student ratios to ensure that the student/teacher ratio at the elementary level does not exceed 22:1. Ensure that the student/teacher ratio at the secondary levels does not exceed		Office of Academics Staff District Admin Campus Admin	Aug-July	Staff All students	Class counts on bimonthly basis, PEIMS, GradeSpeed rosters	Class count lists will reflect teacher student ratios



## District Improvement Plan 2009-2010

GOAL VII: The District will maintain an effective Human Resource Program which focuses on retaining, promoting and recruiting 100% highly qualified teachers on every campus, without economic distinction.

**Strategy 2:**

The District will implement an effective recruitment and retention program that will increase the percentage of academic subject area classes taught by highly qualified teachers on each campus.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
25:1 in the core areas.						
7. Maintain an active mentor program for all new employees on alternative certification.		Campus Admin Mentor Teachers	Aug-July	Staff	Number of employees	Number of alternative certified teachers retained
8. Provide guidance and technological support to employees who are required to apply and/or renew state certifications.		Human Resources	Aug-July	Staff	Number of employees	Employees apply/receive certification.
9. Maintain Human Resource Recognition Plan that includes the following: -Needs assessment of current recognition practices for all employees -Recognition of current employees' honors and achievements, including service awards at the campus/department level for five and ten years -Recognition of Employees of the Year at the designated location level -Recognition of retiring employees' honors and achievement (fifteen, twenty-five, and thirty year service awards at the District level)	Local	Superintendent Ex Directors Human Resources District Admin Campus Admin	Aug-July	Staff	Agendas, Human Resources records, calendar, employee lists	Human Resources recognition report



## District Improvement Plan 2009-2010

GOAL VII: The District will maintain an effective Human Resource Program which focuses on retaining, promoting and recruiting 100% highly qualified teachers on every campus, without economic distinction.

**Strategy 2:**

The District will implement an effective recruitment and retention program that will increase the percentage of academic subject area classes taught by highly qualified teachers on each campus.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
10. Assist campus administration with teachers not highly qualified to meet the highly qualified requirements in a timely manner.		Human Resources District Admin Campus Admin		Staff	Budget, sign-in sheets, agendas, needs assessments, evaluations	Employee Summary Report
11. Maintain retention incentives for existing district employees. -Latchkey Program -Inter-district transfers -Professional development -District health clinic	Local State	Superintendent Ex Directors	Aug-July	Staff	Programs in place	Number of employees retained



## District Improvement Plan 2009-2010

GOAL VIII: The District will meet the state passing standards on the Financial Integrity Rating System of Texas (FIRST).

Strategy 1:

- The District will continue to manage funds efficiently.
- The District will continue to be in compliance with federal, state, and local guidelines.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
1. Apply staffing formulas to determine personnel costs.	All funds	Superintendent Ex Directors	Jan-June	All students	Staffing formulas	Employee summary report
2. Implement finance and personnel budgeting.	All funds	Superintendent Ex Directors Human Resources Finance Dept	Aug-July	District admin.	Budget projections	Budget document
3. Provide campus/department budget allocations.	All funds	Superintendent Ex Directors Finance Dept	Ongoing	Campus/District Admin.	Budget projections	Budget allocations
4. Provide staff training for accessing and analyzing student and financial data.	All funds	Finance Dept Federal Programs PEIMS	Ongoing	Campus/District Admin., PEIMS	Continuous training, evaluation forms, sign-in logs	Internal audit review and campus ratings
5. Monitor the spending of campus/department budgets.	All funds	Superintendent Ex Directors District Admin. Finance Dept	Ongoing	Campus/District Admin.	Quarterly budget reviews	Annual audit report, official budget document.
6. Strengthen internal control. -fixed assets -payroll -activity funds -attendance -textbooks	All funds	Superintendent Ex Directors District Admin Finance Dept	July	Campus/District Admin.	Internal audit programs, fraud hotline reports	Internal audit reviews, external audit report
7. Acquire new technologies and improvement of processes in the following areas: -continuous review of financial accounting -facilitation of local matching for district E-Rate infrastructure projects	All funds	Technology Dept Finance Dept	Aug-May	Campus/District Admin.	Installation and training	Internal/external audit, enhanced more efficient processes: -purchasing -financial reporting -payroll -user friendliness -faster response time



## District Improvement Plan 2009-2010

GOAL VIII: The District will meet the state passing standards on the Financial Integrity Rating System of Texas (FIRST).

Strategy 1:

- The District will continue to manage funds efficiently.
- The District will continue to be in compliance with federal, state, and local guidelines.

Activity	Resources	Persons Responsible	Timeline	Population Served	Formative Evaluation	Summative Evaluation
-energy conservation upgrades and expansion of automated centralized controls -tax collection processes for improvement in collection ratios -refinement of existing new time management system -electronic POs and payments to vendors and employees -systems analyst to utilize existing and new software applications to their fullest extent -automate work flow processes in payroll and travel requests						